

CENTRAL COAST REGIONAL DISTRICT
*“Serving Central Coast Communities to Advance Economic Self-Reliance, Good Health
and Cross Cultural Reconciliation”*

REGULAR BOARD MEETING MINUTES – July 10, 2008
held in
OCEAN FALLS

In Attendance:	Electoral Area A	Director Steve Emery
	Electoral Area B	Alternate Director Medric Reid
	Electoral Area C	Chair Brian Lande
	Electoral Area D	Director Kevin O'Neill
	Electoral Area E	Director Christine Hyde (via telephone)
	Administrator	Joy MacKay
	Economic Development Officer	David Anderson
	Emergency Coordinator	Stephen Waugh
	AVICC Past President	Rod Sherrell

PART I - INTRODUCTION

1. Call to Order – 8:30 am

Chair Lande called the meeting to order at 8:40 am.

2. Oath of Office – Medric Reid

The Oath of Office was administered to Medric Reid.

3. Adoption of Agenda

08-07-01 M/S Directors O'Neill/Emery that the Agenda be adopted as amended. CARRIED

(IC) IN CAMERA MATTERS

No in camera matters were discussed

PART IV- GENERAL BUSINESS

The following item was moved forward:

(C) ADOPTION OF MINUTES

(a) June 12, 2008

08-07-02 M/S O'Neill/Emery that the June 12, 2008 CCRD regular meeting minutes be amended as follows:

*08-06-12 M/S Directors Hyde/Antoniuk that, prior to introduction of an amendment to the CCRD zoning bylaw, the proponents, Jim and Rosemary Smart be requested to provide an engineering report, proving potable water **and provision for disposal of sewage** for the three proposed lots.*

and adopted.

CARRIED

PART II – POLICY MATTERS

(A) ECONOMIC MATTERS

(a) Economic Development Operating Plan - Monthly Report – July 10, 2008

Economic Development Officer David Anderson presented his Economic Development Operating Plan Monthly Report. This month's report highlights progress on the Bella Coola Valley Entrances Project, anticipated opportunity identification for fish, CCRD web portal and the Bella Coola Community Forest Ltd.

EDO Anderson presented a proposal to BC Hydro for funding to support volunteer engagement activities.

08-07-03 M/S Directors O'Neill/Emery:

WHEREAS Leadership Programming is a targeted objective within the Central Coast Regional District's (CCRD) economic development strategy, and

WHEREAS the CCRD is virtually dependent upon innumerable volunteer commissions, associations and societies;

THEREFORE BE IT RESOLVED we herewith, (a) authorize staff to submit a funding proposal to BC Hydro to co-sponsor a “Volunteer Engagement Workshop,” and (b) encourage BCH to render a favourable decision.

CARRIED

An update was provided and directors discussed the proposed BC Hydro HARP Project. A further update has been requested from BC Hydro representatives and will be included in the upcoming EDOP Quarterly Report.

No response was received from either David Hahn, BC Ferry Services Ltd., or Minister of Transportation, Kevin Falcon, regarding the acquisition of a replacement vessel for the *Queen of Chilliwack*. Chair Lande will follow up with a telephone call to David Hahn.

EDO Anderson advised that the CCRD’s Community Development Trust Expression of Interest (Atnarko & Telegraph Trails) was withdrawn after the inherent conflict became apparent: beyond the CCRD’s economic development strategic mission.

Chair Lande advised that the Northern Development Initiative Trust NW Regional Advisory Committee had given conditional approval to the CCRD’s application on behalf of the Bella Coola Valley Ridge Riders for the Rodeo Grounds Improvement Project.

Chair Lande updated directors on activities of the UBCM Working Group on Oil and Gas. Chair Lande advised that the next step for the working group is to go to individual communities to discuss mitigation of community concerns regarding Oil and Gas exploration.

Directors O’Neill advised that both MP Nathan Cullen and MLA Gary Coons are expected to attend next weekend’s Discovery Coast Music Festival in Bella Coola. Festival Planners are optimistic that this year’s new format and stellar line up will draw a large crowd for the two-day festival.

Director Hyde enquired about the possible plans by the Ministry of Tourism Culture and Arts to open up historic river access points in the Bella Coola Valley. EDO Anderson advised that once locations for possible access have been identified, this information will be circulated to stakeholders for input. Director Hyde expressed a desire that the CCRD play an active role in identification and development of Bella Coola River Access.

08-07-04 M/S Directors O’Neill/Reid that the Economic Development Officer’s report dated July 10, 2008 be received.

CARRIED

RECESS

A brief recess was called at 10:05 am.

RECONVENE

The meeting reconvened at 10:20 am

The following item was moved forward:

PART III– PUBLIC CONSULTATION

11:00 am Allen Langden – Spirit of BC

Allen Langden, Director of Spirit of BC, made a presentation to directors on the Spirit of BC Program. Supported by 2010 Legacies Now, Spirit of BC is a province-wide initiative that promotes community innovation, pride and excellence, and involves British Columbians in the opportunities arising from the 2010 Olympic and Paralympic Winter Games.

PART II – POLICY MATTERS CONTINUED

(B) LOCAL GOVERNANCE MATTERS

(a) Agricultural Advisory Committee – Invasive Plant Contract

Directors reviewed a draft advertisement for a consultant to undertake an invasive plants survey in the Bella Coola Valley. The project will be funded through a Ministry of Agriculture and Lands Invasive Plants Grant.

(b) Bella Coola Airport Commission – Meeting Notes

Bella Coola Airport Commission meeting notes were received. As there was no quorum for the June 23, 2008 meeting, no resolutions were taken. Commissioners sadly noted the sudden passing of long-time Airport Commissioner, Ken Stranaghan and plan to consider an appropriate way to honour Ken's memory in perpetuity.

(c) Bella Coola Airport Commission – Runway East Clearing Contract

Directors reviewed a contract for runway east end clearing at the Bella Coola Airport. The Airport Commission recommended Gordon Gibbs, Bella Coola Redi-Mix be awarded the contract for an amount not to exceed \$12,000.

08-07-05 M/S Directors O'Neill/Hyde that Gordon Gibbs, Bella Coola Redi-Mix be awarded a contract for runway east end clearing at the Bella Coola Airport, pursuant to the recommendation of the Bella Coola Airport Commission.

**(d) Bella Coola Waterworks – Canada/BC Infrastructure Program –
Agreement Amendment**

Directors reviewed a Modification Agreement between the regional district and the Ministry of Community Services which extends the Canada/BC Infrastructure Agreement for the Bella Coola Water System Upgrade for a period of one year to March 31, 2009.

08-07-06 M/S Directors O'Neill/Hyde that the board of directors approve the Modification Agreement between the Central Coast Regional District and the Ministry of Community Services, extending the Bella Coola Water System Upgrade to March 31, 2009.

(e) Centennial Pool Commission – June 19, 2008 Meeting Minutes

Minutes were received from the Centennial Pool Commission Meeting, held June 19, 2008.

(f) Emergency Planning – EPC Monthly Report – July 10, 2008

Emergency Coordinator, Stephen Waugh, updated directors on emergency planning activities for the month of June.

Stephen's report outlined activities related to a boating accident and swift water rescue operation on the Atnarko River, the collapse of the causeway connecting the townsite to the Central Coast Power facility in Ocean Falls, Interface Fire Preparedness and UBCM Planning Grant Activities.

Directors discussed the recent release of information and application guidelines for the 2008 Emergency Management BC Flood Mitigation Program. Regional district staff and contractors will be meeting over the next weeks in anticipation of submitting applications for EMBC Flood Mitigation funding.

Emergency Coordinator Waugh presented his final report on 2007 EMBC Flood Mitigation projects in the Bella Coola Valley. Directors perused the report, which will be submitted to EMBC. Directors and the Administrator noted the efforts of the Emergency Coordinator in producing an excellent Final Report for EMBC.

08-07-07 M/S Directors O'Neill/Reid that the 2007 Emergency Management BC Flood Mitigation Project Final Report be approved and submitted to Emergency Management BC.

CARRIED

Directors discussed an appropriate policy for responding to requests from the public to acquire surplus gabion baskets from the regional district. Several gabion baskets were provided to the regional district by BC Hydro, with the intent that they be used by the regional district for small scale flood mitigation projects.

08-07-08 M/S Directors O'Neill/Hyde that the CCRD make available gabion baskets from the existing surplus supply, for small flood mitigation works where clear benefit to multiple residences or public infrastructure is indicated.

CARRIED

(g) Emergency Planning – EMBC Invitation to Submit Applications for Funding

Directors perused information relating to the 2008 EMBC Flood Mitigation Program as previously indicated.

(h) Ocean Falls Improvement District – Notice of Violation and Warning

A copy of a Notice of Violation and Warning (Illegal Refuse Site), issued to the Ocean Falls Improvement District by Ministry of Environment Environmental Protection Officer, Dan Bings, was reviewed by directors.

Directors and guests discussed ongoing problems facing the Ocean Falls Improvement District, whose aging water distribution and waste disposal infrastructure works are in need of repair and/or replacement. It is anticipated that a bridge will be installed to replace the collapsed causeway, thereby providing access to the OFID permitted landfill. Improvement District staff is also exploring the possibility of an incineration system for solid waste disposal.

(i) Bylaw 45 – Letter from Emmanuel United Church

A letter was received on behalf of the Emmanuel United Church in Bella Coola, expressing concern about a building/residence that appears to have an inordinate amount of garbage stored on the grounds. The owner of the building has been contacted in the past with respect to a similar complaint.

08-07-09 M/S Directors O'Neill/Hyde that regional district staff conduct an inspection of the property located at 1120 Burke Avenue, and, if warranted, proceed with enforcement pursuant to CCRD Bylaw No. 45 – Untidy/Unsightly Premises.

CARRIED

(j) Bylaw 45 – Letter from Mike and Priscilla Ericksteen

A letter was received from Bella Coola townsite residents, Mike and Priscilla Ericksteen, expressing concern about the state of a neighboring residential property. The property owner is reportedly raising a large number of fowl on the property, which has led to concerns about sanitation.

08-07-10 M/S Directors O'Neill/Hyde that regional district staff conduct an inspection of the property located at 1836 MacKay Street, and if warranted, proceed with enforcement pursuant to CCRD Bylaw No. 45 – Untidy/Unsightly Premises.

CARRIED

(k) Denny Island Airport Commission - re: Airport Rates and Charges Bylaw

Minutes from the Denny Island Airport Commission previously received were reviewed and instruction sought regarding development of a Rates and Charges Bylaw for the Denny Island Airport.

08-07-11 M/S Directors Emery/O'Neill that administrative staff attend to drafting a rates and charges bylaw for the Denny Island Airport for presentation at the next regular board meeting.

CARRIED

(l) Bella Coola General/RW Large Hospitals – re: Website Development

Directors perused a letter from the Chief Operating Officer of the Bella Coola General Hospital inquiring as to the suitability of using funds under Section 20 of the *Regional Hospital District Act* for development and maintenance of a website for each of Bella Coola General and RW Large Hospitals. Directors will consider the question further at the next regular meeting of the Central Coast Regional Hospital District.

08-07-12 M/S Directors O'Neill/Hyde that items **B(a)-(b), (e)-(h)** and **(l)** be received for information.

CARRIED

(D) GENERAL CORRESPONDENCE

(a) Office of the Premier – News Release re: Cabinet Changes

Information was received from the Office of the Premier, formally advising of recent provincial Cabinet changes. The Honourable Blair Leckstrom was named new Minister of Community Development.

(b) Office of the Premier – Request for Comments on Local Motion and Towns for Tomorrow Initiatives

A letter was received from the Office of the Premier requesting comment on the provincial Local Motion and Towns for Tomorrow Grant Programs. Directors were advised by the Administrator that there has been no word yet on the CCRD's application for funding under the Towns for Tomorrow Program, for infrastructure improvements for the Thorsen Creek Landfill site. Directors suggested that comments on the programs be reserved until following announcements of funding under the 2008 intake.

(c) Office of the Premier – Letter re: 2008 UBCM Convention

A letter was received from the Office of the Premier, inviting appointments with Cabinet Ministers at this years Union of BC Municipalities Convention.

- (d) Union of BC Municipalities – News Release – Blair Lekstrom – Minister of Community Development**
- (e) Union of BC Municipalities – Call for Nominations for UBCM Executive**
- (f) Union of BC Municipalities – Report on RV Park Development**
- (g) Union of BC Municipalities – Local Government Program Services – Community Tourism Program (Phase 2) Denny Island Enterprise and Tourism Centre Project**
- (h) Union of BC Municipalities – Local Government Program Services – Community Tourism Program (Phase 2) Entrances Monuments**
- (i) Union of BC Municipalities – Local Government Program Services – Picture BC**
- (j) Union of BC Municipalities – Local Government Program Services – 2008 UBCM Community Excellence Awards**
- (k) Union of BC Municipalities – Local Government Program Services – 2008 Emergency Planning Grants**
- (l) Union of BC Municipalities – Director at Large Report**

A number of correspondence items regarding various UBCM programs were received from the Union of BC Municipalities.

(m) Official Opposition – Media Release re: Ambulance Dispatch Centre

A media release expressing concern about the Kamloops Ambulance Dispatch Centre was received from MLA and Local Government Critic, Charlie Wyse.

(n) Community Energy Association – 2008 Energy Action Awards

Information was received regarding the 2008 Energy Action Awards from the Community Energy Association.

(o) Association of Vancouver Island and Coastal Communities – Provincial Responses to 2007 AVICC Endorsed Resolutions

A copy of the provincial responses to the 2007 Association of Vancouver Island and Coastal Communities (AVICC) Endorsed Resolutions was received. Rod Sherrell, Past President of AVICC advised that AVICC is encouraging members to maintain a log of previously endorsed resolutions, along with provincial responses, in order to better track progress of resolutions and associated actions.

Mr. Sherrell also advised that he will be seeking election to the Union of BC Municipalities executive at this year's UBCM Annual Convention.

(p) BC Assessment

An introductory letter was received from Connie Fair, new Chief Executive Officer of BC Assessment.

(q) Northern Development Initiative Trust – Small Community Grant Writer Program

Confirmation was received from Northern Development Initiative Trust regarding payment in support of the regional district's four month grant writer position. The regional district engaged Paul Grace-Campbell with the incremental funding and Paul has done an excellent job of proposal writing for the regional district.

(r) Northern Development Initiative Trust – Northern Trust News

The June 10, 2008 edition of the Northern Trust News was received.

(s) Canadian Union of Postal Workers- Request for Submissions

Director O'Neill left the meeting, citing a conflict of interest.

Directors reviewed correspondence from the Canadian Union of Postal Workers, regarding the federal government's review of the Canada Post Corporation.

08-07-13 M/S Directors Hyde/Reid:

WHEREAS the Canada Post Corporation Strategic Review, which was launched by the federal government on April 21, 2008, is looking at deregulating our public post office (ie: reducing or removing Canada Post's exclusive privilege on letters)

WHEREAS it will become increasingly difficult for our public post office to provide affordable service to everyone, no matter where they live, if the government erodes or eliminates the very mechanism that funds universal postal service – the exclusive privilege.

WHEREAS postal deregulation in other countries has led to post office closures, less service, fewer jobs and higher postal rates for the public and small businesses.

WHEREAS the government is not holding public hearings as part of its strategic review or adequately consulting with the real owners of the post office – the public.

BE IT RESOLVED THAT the Central Coast Regional District send a letter to the Canada Post Corporation Strategic Review opposing deregulation of Canada Post and insisting that the government hold public hearings and properly consult with the true owners of Canada Post – the public.

CARRIED

Director O'Neill rejoined the meeting.

(t) City of Port Moody – re: Proposed Increase in Interval Between Civic Elections

Correspondence was received from the City of Port Moody, inviting consideration of a resolution to increase the interval between civic elections from three years to four years.

(u) Hagensborg Water District – Infrastructure Planning Grant Application (Draft)

Directors perused a draft Application for an Infrastructure Planning Grant on behalf of Hagensborg Improvement/Water District (the “District”). If successful, the planning grant would allow for an engineering consultant to be hired to identify options for the District to address the required upgrades to the public water system.

08-07-14 M/S Directors O'Neill/Emery that the Central Coast Regional District fully supports the application on behalf of the Hagensborg Water District for an Infrastructure Planning Grant and encourages the Ministry of Community Development to render a favourable decision.

CARRIED

(v) BC Ferry Authority – Board of Director Nominations

Information was received from the Office of the Chair of the BC Ferry Authority, inviting nominations for appointment to the BC Ferry Authority Board of Directors.

Directors discussed potential candidates for nomination as well as whether it would be beneficial to coordinate with the other regional districts within the Northern Coastal and North Island Appointment Area, in order to jointly identify prospective candidates for nomination to the board of directors. It was agreed that a meeting of the four regional districts should be convened during this fall's UBCM Convention.

08-07-15 M/S Directors O'Neill/Emery that items **D(a) – (r), (t) and (v)** be received for information.

CARRIED

(E) GENERAL REPORTS

(a) Chair's Report

Chair Lande referred to previous updates regarding the Northern Development Initiative Trust Northwest Regional Advisory Committee meeting and the UBCM Working Group on Offshore Oil and Gas.

Chair Lande provided directors with a summary of discussions at the recent Electoral Area Directors' Forum. Much of the meeting was dominated by discussion related to small water systems.

(b) Vancouver Island Regional Library Report

Director Emery was unable to attend the latest Vancouver Island Regional Library meeting.

(b) Administration Report – July 10, 2008

June's Administration Report updated directors on a number of administrative issues including the BC Explorer film project, Bella Coola Waterworks, the Local Government Management Association conference, and progress on the CCRD web portal.

08-07-16 M/S Directors O'Neill/Emery that the general reports be received.
CARRIED

The following items were moved forward:

(H) BYLAWS AND POLICIES

(a) Smart – Application for Re-Zoning – Amended Application

Correspondence was received from Jim and Rosemary Smart regarding the development proposal for their property located at 1103 Highway 20. Mr. and Mrs. Smart have advised that they wish to amend their re-zoning application to request that the entire property be rezoned from P-1 (Public Assembly) to R-1 (Large Holdings). Mr. and Mrs. Smart further advised that they have downgraded their Country Inn to a Bed and Breakfast with fewer units and have eliminated the licensed dining room in order to qualify as a “home occupation” use for the purposes of the Central Coast Regional District Zoning Bylaw No. 71. Administrative staff advised that consultation with the CCRD planning consultant, Michael Rosen was expected to be forthcoming but that Mr. Rosen was currently unavailable.

08-07-17 M/S Directors O'Neill/Hyde that a Planning Report be requested from CCRD planning consultant Michael Rosen and Associates and that, if indicated, an amendment to the CCRD zoning bylaw be drafted and introduced at the next regular board meeting.

(b) Tourism BC/Canada Select - re: Eagle Lodge

Correspondence was received from Anton Forster, Tourism BC Accommodation Advisor for the Cariboo Chilcotin Coast Tourism Region, advising that he had recently inspected Bella Coola's Eagle Lodge and had changed the status and designation of that business from an "Inn" to a "B&B".

(c) D. Methven/P. Solhjell - re: Smart Application for Rezoning

Correspondence was received from Dave Methven and Pat Solhjell, referencing the June 12, 2008 board meeting minutes with regard to the Smart development proposal and questioning the CCRD Agricultural Land Reserve (ALR) Maps, stating that the subject property was historically included within the ALR. Mr. Methven and Ms. Solhjell expressed opposition to the proposed development based on historic ALR designations and hazard risks associated with the Snooka Creek Alluvial Fan.

08-07-18 M/S Directors O'Neill/Hyde that items H(b) and (c) be received for information and that administrative staff be requested to inquire as to the

apparent inconsistency between current and historic Agricultural Land Reserve maps.

CARRIED

(F) FINANCIAL REPORTS

(a) Accounts Payable Report – June 2008

08-07-19 M/S Directors Hyde/Emery that the payments of expenditures and commitments in the amount of EIGHTY-FOUR THOUSAND ONE HUNDRED TEN DOLLARS AND SEVENTY-ONE CENTS (\$84,110.71) as represented by cheques #12589 to #12668 for the month of JUNE and issued pursuant to the Central Coast Regional District's policies and budgets for the year 2008 be approved and ratified.

CARRIED

(G) REFERRALS FROM OTHER AGENCIES

(a) Integrated Land Management Bureau File No. 5407435 – International Forest Products Ltd. - Application for License of Occupation for Helicopter Drop Zones for Log Handling, Camp Tie Up & Log Storage – South Bentinck Arm

08-07-20 M/S Directors Emery/O'Neill that the application by International Forest Products Ltd. for a Licence of Occupation for an area of South Bentinck Arm for purposes of log handling (ILMB File No. 5407435), be supported subject to in-season Department of Fisheries and Oceans fishing plans and subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(b) Integrated Land Management Bureau File No. 5407438 – International Forest Products Ltd. - Application for License of Occupation for Helicopter Drop Zones for Log Handling, Camp Tie Up & Log Storage – Naysash Inlet

08-07-21 M/S Directors Emery/O'Neill that the application by International Forest Products Ltd. for a Licence of Occupation for an area of Naysash Inlet for purposes of log handling (ILMB File No. 5407438), be supported subject to in-season Department of Fisheries and Oceans fishing plans and subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(c) **Integrated Land Management Bureau File No. 5407440 – International Forest Products Ltd. - Application for License of Occupation for Helicopter Drop Zones for Log Handling, Camp Tie Up & Log Storage – Smith Inlet**

08-07-22 M/S Directors Emery/O'Neill that the application by International Forest Products Ltd. for a Licence of Occupation for an area of Smith Inlet for purposes of log handling (ILMB File No. 5407440), be supported subject to in-season Department of Fisheries and Oceans fishing plans and subject to the condition that all anchor and cable material be immediately removed once use of the site for the specified purpose has been discontinued.

CARRIED

(I) BUSINESS BY ELECTORAL AREA DIRECTOR

Area A

Director Emery advised that the Denny Island Airport Commission would forward information to the regional district regarding the tendering of brushing/clearing work at the Denny Island Airport.

(J) ADJOURNMENT

There being no further business, the meeting was adjourned at 2:35 pm.

Chair

Secretary